



COUNCIL: 25 April 2018

Report of: Borough Solicitor

Contact for further information: Mrs J Denning (Extn. 5384)
(E-mail: jacky.denning@westlancs.gov.uk)

SUBJECT: REVISED TIMETABLE OF MEETINGS 2018/19

Wards affected: Borough wide

1.0 PURPOSE OF THE REPORT

- 1.1 To secure approval to the revised timetable of meetings for the Municipal Year 2018/19.

2.0 RECOMMENDATIONS

- 2.1 That the revised timetable for the meetings for the 2018/19 Municipal Year, attached as an appendix to this report, be approved.

3.0 BACKGROUND AND ISSUES

- 3.1 The timetable of meetings of the Council, its Committees and the Cabinet was approved at the Council meeting held on 28 February 2018.
- 3.2 The attached timetable has been updated to take into account a revised date for the July 2018 meeting of Audit and Governance Committee in order to meet regulatory requirements. In addition, Planning Committee will be considering dates of future meetings when it meets on 19 April 2018 and those proposed dates for February, March and April 2019, have also been included in the attached revised timetable.

4.0 SUSTAINABILITY IMPLICATIONS

- 4.1 There are no significant sustainability impacts associated with this report and in particular, no significant impact of crime and disorder.

5.0 FINANCIAL AND RESOURCE IMPLICATIONS

- 5.1 There are no significant financial or resource implications arising from this report.

6.0 RISK ASSESSMENT

- 6.1 A timetable of scheduled meetings is important in enabling the Council to plan the conduct of its business, ensuring that decisions are made at the appropriate time to meet statutory requirements.

Background Documents

There are no background documents (as defined in Section 100D(5) of the Local Government Act 1972) to this Report.

Equality Impact Assessment

The decision does not have any direct impact on members of the public, employees, elected members and / or stakeholders. Therefore no Equality Impact Assessment is required.

Appendix

Revised timetable of meetings 2018/19.